

San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
February 11, 2010

Minutes

Board President Rickards called the meeting to order at 6:04 p.m.

Pledge of Allegiance: Director Clark led the Pledge of Allegiance.

Board Members Present: Directors Clark, Jackman, Johnston and Rickards

Board Members Absent: Augustine, Brainard and Winter

Staff Present: Fire Marshal Larsen, Public Information Officer Villarreal, Business Services Manager O'Dell, Administrative Specialist Dibb and Recording Secretary Roos

Public Communications: Firefighters Local 1434 President Alan Laatsch provided comments on Agenda Items 10 and 11.

1. Approval of Minutes – Regular Meeting of January 14, 2010: Upon a motion by Director Jackman, second by Director Johnston, the minutes were approved (Directors Clark, Jackman, Johnston and Rickards in favor; Directors Augustine, Brainard and Winter absent).
2. Approval of Agenda: By Board consensus, the Agenda was approved with the following change: Director Clark requested that Agenda Item 10 be moved to after Agenda Item 4.

The agenda for the Regular Board Meeting of February 11, 2010 was posted at the District Headquarters on Friday, February 5, 2010 at 5:00 p.m.

3. Fire Prevention Services, Inc. Presentation: Fire Marshal Larsen spoke briefly on weed abatement in the District, and introduced Kenny Osborn, President of Fire Prevention Services, Inc. Mr. Osborn provided an overview of services, and answered questions.
4. Cost Recovery Fee Program – Staff Report: Chief Ghio led a discussion on the Cost Recovery for Emergency Response Services Staff Report. Director Rickards gave direction to staff to update the fee schedule and provide an Ordinance for the next Board of Directors meeting.

10. Quarterly Financial Review: Chief Ghio distributed an updated Budget Comparison – Revenues & Expenditures (General Fund) sheet, and provided an overview of the District’s financial reports.
5. Public Information Office Update: Public Information Officer Villarreal presented an annual update of the current status of the Public Information Office and its areas of responsibility.
6. Asphalt Replacement Bids: Upon a motion by Director Jackman, second by Director Clark, the bid from Gilbert Agundez Concrete for \$20,950 was approved (Directors Clark, Jackman, Johnston and Rickards in favor; Directors Augustine, Brainard and Winter absent).
7. Asphalt Repair Bids: Director Rickards gave direction to staff to obtain asphalt replacement bids for the Headquarters front parking area.
8. Review Action Plan Recap Items from January 14, 2010 Board of Directors Meeting: Chief Ghio reviewed the items on the Action Plan Recap from the January 14, 2010 meeting, and noted they had been completed.
9. Receive and File Quarterly Investment Report in Accordance with the California Government Code: Upon a motion by Director Jackman, second by Director Johnston, recommendation to accept and file the Quarterly Investment Reported was approved (Directors Clark, Jackman, Johnston and Rickards in favor; Directors Augustine, Brainard and Winter absent).
11. Board Policy Manual Revision: Upon a motion by Director Clark, second by Director Jackman, and vote (Directors Clark, Jackman and Rickards in favor; Director Johnston against; and Directors Augustine, Brainard and Winter absent), the revisions to the Board Policy Manual were not approved. Director Rickards asked that this Agenda item be continued to the next meeting.
12. Reports:
 - a. Committee Reports: Director Johnston reported that she attended the HCFA meeting.

Director Jackman noted he was unable to attend the CSA-69 meeting held earlier today, and that Chief Ghio attended on his behalf. Chief Ghio provided a brief review of that meeting.
 - b. Local 1434 Communications: Alan Laatsch, Firefighters Local 1434 President, noted that the Firefighters Local 1434 is interested in discussing medical vesting for future employees.

- c. San Miguel Fire Safety Professionals Communications: Past President Nancy Roos noted there was nothing to report.
- d. Fire Management Association Communications: None.
- e. Directors Reports: Director Clark requested a letter be prepared and sent to Labor leaders to inquire if they have an interest in discussing medical vesting for future employees.

Director Johnston thanks the firefighters for assisting at a recent fire at her home.

Director Clark requested a Closed Session Agenda item be added to the March Board of Directors meeting Agenda.

- f. Correspondence: Chief Ghio noted a piece of correspondence had been received by the District.
- g. Chief's Report: Chief Ghio highlighted several items listed in the Chief's Report.
- h. Action Plan Recap:
 - 1) Staff to develop a comprehensive fee schedule and cost recovery ordinance.
 - 2) Post Kenny Osborn's tree trimming diagram on website.
 - 3) Chief Ghio to develop a report to revise revenue to 3% less.
 - 4) Obtain concrete bids for front parking area.
 - 5) Finance Committee to be part of the quarterly financial review process.
 - 6) Continue Agenda Item 11 to next meeting.
 - 7) Schedule a Board Budget Workshop for March 25, 2010.
 - 8) Develop a medical vesting report for next meeting.
 - 9) Include a Closed Session agenda item next meeting.
 - 10) April 8 HCFA report on calls.
 - 11) Board members to complete and turn in Form 700 to Recording Secretary.

Next Meeting: The next meeting of the Board of Directors will be a Regular Meeting on Thursday, March 11, 2010 at 6:00 p.m. in the District Board Room.

Director Rickards adjourned the meeting at 8:11 p.m.

Respectfully submitted by:

Nancy Roos

Nancy Roos
Recording Secretary