

***San Miguel Consolidated Fire Protection District***  
**Regular Meeting of the Board of Directors**  
**March 11, 2010**

***Minutes***

Board President Rickards called the meeting to order at 6:01 p.m.

**Pledge of Allegiance:** Chief Ghio led the Pledge of Allegiance.

Board Members Present: Directors Augustine, Brainard Clark, Jackman (arrived 6:20 p.m.), Johnston, Rickards and Winter

Board Members Absent: None

Staff Present: Division Chief Ranalli, Fire Marshal Larsen, Battalion Chief Lannon, Public Information Officer Villarreal, Business Services Manager O'Dell and Recording Secretary Roos

**Public Communications:** None.

1. Approval of Minutes – Regular Meeting of February 11, 2010: Upon a motion by Director Johnston, second by Director Winter, the minutes were approved (Directors Clark, Johnston, Rickards and Winter in favor; Directors Augustine and Brainard abstained, and Director Jackman absent).

2. Approval of Agenda: By Board consensus, the Agenda was approved.

The agenda for the Regular Board Meeting of March 11, 2010 was posted at the District Headquarters on Monday, March 8, 2010 at 5:00 p.m.

3. Employee of the Year Award: Chief Ghio and the Board of Directors presented Captain Jim Marugg with 2009 Employee of the Year award. Also recognized were nominees Captain Brian Bayne, Captain Justin Fuller, Captain Perry Vlahos, and Fire Inspector Natalie Grimes.

Board President Rickards adjourned the meeting for a brief recess for cake and refreshments at 6:17 p.m. The meeting resumed at 6:30 p.m.

4. Office of the Fire Marshal Update: Fire Marshal Larsen presented an annual update of the current status of the Office of the Fire Marshal and its areas of responsibility.

5. Asphalt/Concrete Replacement Bids: Upon a motion by Director Brainard, second by Director Augustine, and unanimous vote, the bid from Gilbert Agundez Concrete for \$22,350 for asphalt repair of the Headquarters front parking area was approved.
6. S.A.F.E.R. Grant Report: Upon a motion by Director Winter, second by Director Augustine, and unanimous vote, staff was directed to withdraw the recently submitted S.A.F.E.R. Grant request.
7. Board Policy Manual Revision: Upon a motion by Director Clark, second by Director Winter, and unanimous vote, to reconsider and adopt as a new policy the revisions to the Board Policy Manual was approved. Upon a motion by Director Winter, second by Director Jackman, and vote (Directors Augustine, Clark, Jackman, Rickards and Winter in favor; Directors Brainard and Johnston opposed), the revisions to the Board Policy Manual were approved.
8. Reports:
  - a. Committee Reports: Director Jackman reported the Finance Committee met and recommends to move forward on the preliminary budget and will provide in-depth information on District finances at the March 25, 2010 Budget Workshop/Board Meeting.
  - b. Local 1434 Communications: Alan Laatsch, Firefighters Local 1434 President, noted their golf tournament date is changing and they will have a new date soon.
  - c. San Miguel Fire Safety Professionals Communications: President Grimes noted there was nothing to report.
  - d. Fire Management Association Communications: Jeff Lannon, Fire Management Association President, thanked the Board for their support in recognizing the Fire Management Association as a new bargaining group. President Lannon also noted the group is working on a MOU.
  - e. Directors Reports: Director Augustine reported he recently visited a fire station in the Bahamas, and noted its poor condition.

Director Clark requested the financial sections of the Board Policy Manual be reviewed at the March 25<sup>th</sup> Budget Workshop/Board Meeting.
  - f. Correspondence: None.
  - g. Chief's Report: Chief Ghio highlighted several items listed in the Chief's Report.
  - h. Action Plan Recap:
    - 1) Correct the typographical error on page 8 of the Board Policy Manual.

- 2) Provide copies of the revised Board Policy Manual at the March 25 Budget Workshop/Board Meeting.
- 3) Chief Ghio will discuss with Chief Croucher the placement of warnings in dispatch notes for high-crime/nuisance properties.

Board President Rickards adjourned the meeting to Closed Session at 7:50 p.m.

Director Brainard departed at 7:50 p.m.

9. Closed Session – Conference With Legal Council – Anticipated Litigation: One Case (Subdivision (a) of Section 54956.9 of the Government Code)
10. Closed Session – Public Employee Performance Evaluation (\$54957) – Contract Employee: Fire Chief

Board President Rickards reconvened the meeting to Open Session at 8:04 p.m., and reported that direction was given for both Agenda Items 9 and 10.

**Next Meeting:** The next meeting of the Board of Directors will be a Regular Meeting on Thursday, March 25, 2010 at 6:00 p.m. in the District Board Room.

Board President Rickards adjourned the meeting at 8:05 p.m.

Respectfully submitted by:

*Nancy Roos*

Nancy Roos  
Recording Secretary