

San Miguel Consolidated Fire Protection District

Invites you to participate in the recruitment for



Firefighter/Paramedic

The District

The Mission of the San Miguel Fire District is to serve, educate, and respond to our communities for the protection of life, property, and the environment.

The San Miguel Consolidated Fire Protection District is an organization, which exists solely to provide a service to the community. An elected seven member Board of Directors governs the District. Operating on an annual budget of \$20,000,000 for fiscal year 2008/2009, the District covers a 56 square mile area in the eastern portion of urban San Diego County, serving the communities of Bostonia, Casa de Oro, Crest, Mt. Helix, La Presa, Rancho San Diego, Spring Valley, and unincorporated areas of El Cajon and La Mesa. San Miguel's 101 full time employees provide suppression, prevention and emergency medical services to approximately 122,500 residents. The staff is comprised of 1 Fire Chief, 3 Division Chiefs, 3 Battalion Chiefs, 30 Captains, 27 Engineers, 3 Firefighters, 24 Firefighter/Paramedics, 1 Business Services Manager, 2 Administrative Specialists, 1 Secretary, 1 Fire Marshal, 2 Fire Inspectors, 1 Public Information Officer, 1 Fleet Supervisor, 1 Mechanic, and 40 Reserve Firefighters.

The Position

Under general supervision of a captain, the Firefighter/Paramedic responds to alarms and participates as a member of a crew in the mitigation of emergency incidents. Typical duties include:

- ◆ Assists in laying hose and making connections to hydrants
- ◆ Directs extinguishing agents onto fires
- ◆ Positions and climbs ladders
- ◆ Makes openings in buildings for ventilation
- ◆ Uses various forcible entry tools
- ◆ Protects property from water or smoke damage
- ◆ Performs rescue in a variety of hazardous situations
- ◆ Administers basic and advanced life support emergency medical assistance
- ◆ Maintains physical fitness
- ◆ Actively participates in all training
- ◆ Assists in fire prevention activities and pre-fire planning inspection of businesses
- ◆ Studies and keeps up to date on District rules, regulations, policies and procedures, technical materials on modern firefighting and related subjects
- ◆ Conducts tours of station facilities, conducts and/or assists in public education programs
- ◆ Cleans and performs maintenance of District buildings and grounds
- ◆ Operates computer
- ◆ Assists in ordering and replenishment of station supplies
- ◆ Operates radio equipment in a competent manner

Qualification of Applicants

Any combination of education, training and experience, which clearly demonstrates possession of the knowledge and abilities needed to perform the typical duties listed above.

A typical way to obtain the knowledge and abilities would be:

- ◆ Experience as a Reserve Firefighter with San Miguel Fire District or equivalent fire service experience
- ◆ Educational achievements equivalent to graduation of high school
- ◆ College level coursework in fire science or related fields
- ◆ Emergency Medical Technician-Paramedic license and certificate
- ◆ Completion of a California Firefighter I Academy highly desirable

License and Certificates

- ◆ Within two years of service, possession of a valid Class B Firefighter California driver's license
- ◆ Basic CPR Certificate
- ◆ Fire prevention assignment may require completion of P.C. 832 course and other fire prevention related classes.
- ◆ Must have a valid Class "C" - California Drivers License. Within two years of appointment must have a valid Class "B" – California Drivers License.
- ◆ Must be a licensed EMT-P in the state of California with San Diego County accreditation upon appointment

The Ideal Candidate

The ideal candidate will have the ability to communicate both orally and in writing along with outstanding interpersonal skills is key to the success of this position.

- ◆ Knowledge of principles, practices, and procedures of modern firefighting and protection of life and property
- ◆ Fire apparatus, equipment, tools, devices, facilities, and their proper use and maintenance
- ◆ Ability to work effectively under the stress of emergency situations and calmly and effectively handle others in emergency situations
- ◆ Engage in moderate to strenuous physical activity
- ◆ Learn and utilize appropriate radio protocol with other fire and emergency medical service personnel
- ◆ Ability to take and follow orders from supervisors
- ◆ Effectively communicates orally and in writing
- ◆ Establish and maintain effective working relationships with District personnel, other agencies, and the general public
- ◆ Use computers and computer programs that assist in the accomplishment of assigned tasks

Salary and Benefits

- ◆ **Salary:** \$51,132 - \$73,044 annually dependent on qualifications and experience
- ◆ **Retirement:** 3% @ 55 with the California Public Employees' Retirement System plus EPMC
- ◆ **Health Insurance:** District pays for the cost of health insurance based on Kaiser Permanente, San Diego, HMO employee plus dependents
- ◆ **Dental Insurance:** District pays \$80.75 monthly toward the cost of Delta Dental Insurance for employee and dependents
- ◆ **Leave:** 20 hours of sick leave accrued monthly; 7 days vacation (accrued monthly) after completion of first year increasing after 5 years
- ◆ **Uniform Allowance:** \$700 annually
- ◆ **Holiday Pay:** 11 holidays
- ◆ **Paramedic Certification Pay:** 2% of Firefighter/Paramedic annual salary (paid annually)
- ◆ **Paramedic Recertification Pay:** \$900 (paid annually)
- ◆ **Tuition Reimbursement:** Available annually based upon current education levels up to an Associates Degree \$750; Bachelors Degree \$1,000; and Masters \$1,250
- ◆ **Education Incentive:** Various Certifications and Degrees up to 6%
- ◆ **Deferred Compensation Plan** (on a voluntary basis)
- ◆ **Flexible Spending Account** (on a voluntary basis)
- ◆ **Personal Exposure Report** (paid by District)

The Process

If you are interested in this position, applications are available beginning Monday, November 3, 2008. They can be downloaded from our website or picked up from District Headquarters.

San Miguel Fire District
Firefighter/Paramedic
2850 Via Orange Way
Spring Valley, California 91978
www.smgfire.org



The final filing date is Wednesday, December 5, 2008 at 4:00 p.m. The District will only screen complete applications and schedule qualified applicants for any combination of written, performance, physical ability, and oral exams to evaluate the applicant's skills, training, experience and personal qualifications for the position. Candidates successful in all phases of the examination will be placed on an eligibility list, from which hires are made. The eligibility list is active for one year, unless extended or retired.