

RESOURCE DEPLOYMENT GUIDE



**SAN MIGUEL CONSOLIDATED FIRE
PROTECTION DISTRICT**

Updated August 2006

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TERMINOLOGY

AUTOMATIC AID:

Requests are initiated to fill out alarm assignments in a contiguous jurisdiction or zone. Unit selection is based on the closest unit.

MUTUAL AID:

Requests are for single resources and strike teams. Requests for mutual aid are initiated by the jurisdiction in need of assistance. If the assistance cannot be obtained within the Zone, the request will be forwarded to the Area Fire Coordinator and are first filled by in-county resources. Mutual aid requests are filled either by closest units "Immediate Need" or "Planned Need." The county is divided in zones and Heartland is Zone 4.

IMMEDIATE NEED STRIKE TEAM:

A strike team that is needed for immediate assignment, units shall respond code 3 directly to the incident and report to the incident commander for assignment. The Strike Team Leader shall respond to the incident and attempt to locate and gather his/her units. Immediate need units are the 5 closest units.

URGENT NEED STRIKE TEAM:

Urgent Need Strike Team occurs when units are requested and needed within the current operational period. Resources may respond code and rendezvous with the Strike Team Leader at a designated location.

PLANNED NEED STRIKE TEAM:

A planned need request, would be for a Strike Team to work an assigned shift. A strike team that is needed for the next or future operational period. When responding to a request of this type, units shall respond no code and stage at an area designated by the Strike Team Leader. They will then respond to the incident together.

MOVE-UP:

Move-up of engine companies are performed to provide adequate emergency coverage to areas of the zone that have vacant fire stations due to significant emergency activity.

DEPLOYMENT OF RESOURCES

DISPATCHING OF STRIKE TEAMS:

When dispatching a strike team, the Heartland Communications shall notify the units and announce the type of strike team response, followed by the units to respond. Strike Team Engines and the Strike Team Leader shall be supplied with the following information at the time of dispatch:

- a. Requesting Agency
- b. Incident Location
- c. Type of Incident
- d. Strike Team Number
- e. Order Number
- f. Request Number
- g. Map Coordinates
- h. Radio Channels - Command and Tactical
- i. Incident Commander
- j. Incident Command Post / Staging Area

Heartland Communications has the authority to dispatch the following:

- a. Two (2) Type 1 Strike Teams automatically. A third Type 1 Strike Team may be responded with the approval of the Zone Duty Chief.
- b. Up to four (4) Type 3 engines out of ZONE 4 automatically, while retaining a minimum of four (4) operational Type 3 engines in ZONE 4.

If Heartland is working an in zone wildland incident and the IC requests strike teams, only one in Zone strike team may be dispatched. All other requests for strike teams will be processed through the Area Coordinator.

STRIKE TEAM ASSIGNMENT:

Immediate need in zone strike team is the 5 closest units.

Immediate need out of zone strike teams will follow the rotation lists.

Planned need Type 1 Strike Team shall consist of three (3) East County and two (2) South Bay engines. The Type 1 Strike Team Rotational list shall be utilized for these strike teams.

The Strike Team Leader rotates on a bi-weekly basis. The rotation will start at 0800 hours on the date beginning the cycle. If for some reason the Strike Team Leader is unavailable, the next one due in rotation shall be dispatched. It shall be the responsibility of each agency, when assigned the Strike Team Leader responsibility, to report to the communications center by 0730 hours each morning the individual is assigned.

STRIKE TEAM LEADER REQUIREMENTS:

A Strike Team Leader is responsible for the health, welfare, fire ground activity, and safety for up to 20 personnel. With those responsibilities in mind, each fire department will ensure that all strike team leaders meet or exceed the following criteria.

- a. Will be of Battalion Chief or above in rank or one certified to act in those capacities.
- b. Will be proficient in leadership and communications skills.
- c. Will be certified as a Strike Team Leader.
- d. Additional recommended training (although not required) would include "Backfire and Burnout," "Stand and fight or cut and run" Fire Command 2E or equivalent.

Assistant Strike Team Leaders should be dispatched to aid the Strike Team Leader in his / her responsibilities.

RELIEF OF PERSONNEL ON STRIKE TEAM ASSIGNMENT:

Personnel assigned to a Strike Team should plan on a 14-day assignment. All relief's that take place on the Strike Team will be run through the Strike Team Leader. The Strike Team Leader can request early relief through the Incident Commander. However, relief without written permission of the Incident Commander is not reimbursable.

Those persons requiring relief before the above criteria (i.e., volunteers, scheduled vacation, etc.) are required to notify their agency prior to responding on a strike team.

Strike Team Leaders are responsible to see that all engine operators are rested adequately to ensure safe vehicle operation. Drivers that have been awake for more than 17 hours, including work and travel time, and the travel time upon release from the incident is more than 30 minutes, will not be allowed to drive until they have obtained 8 hours of rest.

ALL RELIEF WILL BE ARRANGED THROUGH THE STRIKE TEAM LEADER following communications between himself / herself and the home agency. If an agency representative is assigned, the position could assist in the relief arrangements.

The following rotation lists identify the assignments for: Type 1 Strike Teams, Type 3 Strike Teams, OES Strike Team Leader, and Agency Representative.

TYPE 1 STRIKE TEAM ROTATION LIST:

2006 / 2007		Strike Team Leader	Type 1 Engines				
January 2006	1 – 15	Coronado	E12	E10	E21	E39	E34
January	16 – 31	El Cajon	E17	E27	E19	E57	E39
February	1 – 15	Lakeside	E2	E4	E10	E38	E36
February	16 – 28	Lemon Grove	E10	E21	E12	E34	E39
March	1 – 15	San Miguel	E27	E19	E17	E57	E34
March	16 – 31	Santee	E4	E9	E2	E36	E38
April	1 – 15	La Mesa	E21	E12	E10	E39	E34
April	16 – 30	Barona	E19	E17	E27	E57	E38
May	1 – 15	Alpine	E9	E2	E4	E38	E34
May	16 – 31	Chula Vista	E12	E10	E21	E39	E51
June	1 – 15	East County	E17	E27	E19	E57	E36
June	16 – 30	Coronado	E2	E4	E9	E36	E34
July	1 – 15	El Cajon	E10	E21	E12	E34	E2
July	16 – 31	Lakeside	E27	E19	E17	E57	E38
August	1 – 15	Lemon Grove	E4	E9	E2	E38	E39
August	16 – 31	San Miguel	E21	E12	E10	E39	E4
September	1 – 15	Santee	E19	E17	E27	E57	E36
September	16 – 30	La Mesa	E9	E2	E4	E36	E34
October	1 – 15	Barona	E12	E10	E21	E34	E9
October	16 – 31	Alpine	E17	E27	E19	E57	E12
November	1 – 15	Chula Vista	E2	E4	E9	E38	E36
November	16 – 30	East County	E10	E21	E12	E39	E34
December	1 – 15	Coronado	E27	E19	E17	E57	E10
December	16 – 31	El Cajon	E4	E9	E2	E36	E38
January 2007	1 – 15	Lakeside	E19	E17	E27	E57	E21
January	16 – 31	Lemon Grove	E9	E2	E4	E36	E38
February	1 – 15	San Miguel	E21	E12	E10	E34	E39
February	16 – 28	Santee	E17	E27	E19	E57	E38
March	1 – 15	La Mesa	E2	E4	E9	E38	E36
March	16 – 31	Barona	E12	E10	E21	E39	E34
April	1 – 15	Alpine	E27	E19	E17	E57	E36
April	16 – 30	Chula Vista	E4	E9	E2	E36	E38
May	1 – 15	East County	E10	E21	E12	E34	E39
May	16 – 31	Coronado	E19	E17	E27	E57	E39
June	1 – 15	El Cajon	E9	E2	E4	E38	E36
June	16 – 30	Lakeside	E21	E12	E10	E39	E34
July	1 – 15	Lemon Grove	E17	E27	E19	E57	E34
July	16 – 31	San Miguel	E2	E4	E9	E36	E38
August	1 – 15	Santee	E12	E10	E21	E34	E39
August	16 – 31	La Mesa	E27	E19	E17	E57	E51
September	1 – 15	Barona	E4	E9	E2	E38	E36
September	16 – 30	Alpine	E10	E21	E12	E39	E34

TYPE 3 STRIKE TEAM ROTATION LIST:

2006 / 2007		Strike Team Leader	Type 3 Engines				
January 2006	1 – 15	Alpine	BR17	BR57	BR3	BR4	BR14
January	16 – 31	Santee	BR17	BR57	BR3	BR4	BR14
February	1 – 15	Chula Vista	BR57	BR18	BR27	BR15	BR4
February	16 – 28	Lakeside	BR57	BR18	BR27	BR15	BR4
March	1 – 15	East County	BR3	BR4	BR14	BR17	BR27
March	16 – 31	Barona	BR3	BR4	BR14	BR17	BR27
April	1 – 15	Alpine	BR18	BR27	BR15	BR4	BR3
April	16 – 30	San Miguel	BR18	BR27	BR15	BR4	BR3
May	1 – 15	Santee	BR4	BR14	BR17	BR57	BR3
May	16 – 31	Chula Vista	BR4	BR14	BR17	BR57	BR3
June	1 – 15	Lakeside	BR27	BR17	BR3	BR57	BR18
June	16 – 30	East County	BR27	BR17	BR3	BR57	BR18
July	1 – 15	Barona	BR15	BR17	BR57	BR3	BR4
July	16 – 31	Alpine	BR15	BR17	BR57	BR3	BR4
August	1 – 15	San Miguel	BR17	BR3	BR4	BR18	BR27
August	16 – 31	Santee	BR17	BR3	BR4	BR18	BR27
September	1 – 15	Chula Vista	BR18	BR27	BR57	BR4	BR17
September	16 – 30	Lakeside	BR18	BR27	BR57	BR4	BR17
October	1 – 15	East County	BR3	BR14	BR17	BR57	BR27
October	16 – 31	Barona	BR3	BR14	BR17	BR57	BR27
November	1 – 15	Alpine	BR27	BR15	BR3	BR4	BR18
November	16 – 30	San Miguel	BR27	BR15	BR3	BR4	BR18
December	1 – 15	Santee	BR4	BR14	BR57	BR18	BR3
December	16 – 31	Chula Vista	BR4	BR14	BR57	BR18	BR3
January 2007	1 – 15	Lakeside	BR3	BR4	BR14	BR17	BR57
January	16 – 31	East County	BR3	BR4	BR14	BR17	BR57
February	1 – 15	Barona	BR18	BR27	BR4	BR15	BR17
February	16 – 28	Alpine	BR18	BR27	BR4	BR15	BR17
March	1 – 15	San Miguel	BR4	BR14	BR17	BR54	BR3
March	16 – 31	Chula Vista	BR4	BR14	BR17	BR54	BR3
April	1 – 15	Lakeside	BR27	BR15	BR17	BR3	BR18
April	16 – 30	East County	BR27	BR15	BR17	BR3	BR18
May	1 – 15	Barona	BR14	BR17	BR54	BR3	BR4
May	16 – 31	Alpine	BR14	BR17	BR54	BR3	BR4
June	1 – 15	San Miguel	BR17	BR3	BR4	BR18	BR27
June	16 – 30	Santee	BR17	BR3	BR4	BR18	BR27
July	1 – 15	Chula Vista	BR54	BR3	BR4	BR14	BR17
July	16 – 31	Lakeside	BR54	BR3	BR4	BR14	BR17
August	1 – 15	East County	BR3	BR18	BR27	BR15	BR4
August	16 – 31	Barona	BR3	BR18	BR27	BR15	BR4
September	1 – 15	Alpine	BR4	BR14	BR17	BR54	BR18
September	16 – 30	San Miguel	BR4	BR14	BR17	BR54	BR18

DRAFT - 2007 Brush Engines must be confirmed

OES STRIKE TEAM LEADER ROTATION FOR ZONE 4:

Annually		Strike Team Leader	OES Engines				
March	1 – 15	La Mesa					
March	16 – 31	San Miguel					
June	1 – 15	East County					
June	16 – 30	La Mesa					
September	1 – 15	San Miguel					
September	16 – 30	East County					
December	1 – 15	La Mesa					
December	16 – 31	San Miguel					

AGENCY REPRESENTATIVE ROTATION LIST FOR ZONE 4:

Annually		Agency Representative					
January	1 – 15	Chula Vista					
January	16 – 31	Santee					
February	1 – 15	La Mesa					
February	16 – 28	San Miguel					
May	1 – 15	Lakeside					
May	16 – 31	Santee					
June	1 – 15	San Miguel					
June	16 – 30	Coronado					
September	1 – 15	Chula Vista					
September	16 – 30	Alpine					
October	1 – 15	La Mesa					
October	16 – 31	East County					

SINGLE RESOURCES / OVERHEAD POSITIONS

A total of five (5) overhead or single resource personnel are allowed to respond outside of the District at any given time. Approval will be dependent on availability of callback personnel and activity in the District. The on-shift battalion chief must be made aware of any request for an overhead or single resource. Additional overhead positions may be dispatched with approval from the Fire Chief.

MOVE-UP PROCEDURES

It is the responsibility of Heartland Communications Staff to monitor the status of coverage within Zone 4. Move-ups performed by dispatch are limited to the guidelines given herein. The Zone Coordinator or his Designate shall determine move-ups under all other circumstances.

Move-ups shall be initiated by dispatch after they have confirmed commitment of the companies creating the need for a move-up, when additional alarms are requested, or when units will be committed more than thirty (30) minutes.

Heartland Communications and Chula Vista Communications shall communicate with each other regarding the need for any move-up requests within Zone 4.

All move-ups are Code 2 (no overhead lights or siren), unless otherwise requested. Move-up units shall respond on the requesting dispatch center's "Zone" talk group (HCFA Zone or CVFCC Zone).

Move-ups of Truck companies shall be done at the discretion of the Zone Coordinator or his Designate as they determine.

The following stations have been identified as cover stations. These stations should be kept filled whenever that unit and the surrounding units are committed for an extended period.

STATIONS TO COVER:

STATION	COMMITTED	PRIMARY	SECONDARY	THIRD	FOURTH	FIFTH
1	1, 2, 3	10	34	SND	21	38
3	3, 8, 26	21	52	SND	13	57
4	4, 1, 5, 9	13	37	SND	10	34
6	6, 8, 9, 19	10	38	SND	13	52
7	7, 9, 11, 12	10	56	SND	4	37
8	8, 6, 19, 23	10	34	SND	13	38
10	10, 14, 210	4	57	SND	19	56
11	11, 12, 13	4	37	SND	19	34
13	13, 11, 14, 21	4	38	SND	19	52
15	15, 14, 16, 22	19	56	SND	4	37
16	16, 10, 14, 210	19	34	SND	4	38
17	17, 26, 25	19	57	SND	4	57
18	18, 8, 19	21	37	SND	10	34
22	22, 8, 15, 23	19	38	SND	4	52
34	34, 31, T34	37	21	SND	57	26
37	39, 36, 37	52	34	SND	38	19
52	51, 52, 55	37	10	SND	34	26
53	55, 52, 53	37	10	SND	34	19
54	38, 56, 54	37	21	SND	34	26
58	56, 57, 58	26	21	SND	4	19

STATION COVERAGE:

A plan has been established on the CAD which will allow the automatic dispatching of Zone 4 resources to backfill each agencies stations during times when emergency responses leave stations uncovered. These move-ups are meant to be for short durations during events which last four (4) hours or less unless approved by the Zone Duty Chief and affected agencies. During long term events, each individual agency will backfill their respective stations. Knox boxes will be provided in all stations for move-up units to utilize.

San Diego Fire units have been established in the CAD rotation to provide resources to move and cover Zone 4 Stations.

Zone 4 agencies will provide resources to move to cover San Diego Stations if requested. The following Zone 4 units may be used 7, 10, 11, 19, 26, 34, 36, 38, 52, and 57.

Note: The move-up policy matrix is for normal day-to-day activity, during major incidents or events the matrix may be superceded and move ups made according to all activity in Zone 4 at the request of the IC, an Agency Duty Chief or the communications center with the assistance of the ZDC.

MOVE-UP FROM CHULA VISTA TO OTHER ZONE 4 AGENCIES:

- a. HCFA requests move up unit from Chula Vista.
- b. Chula Vista enters incident in their CAD for Move-Up unit and HCFA enters Move- up incident.
- c. Chula Vista unit to monitor HCFA Zone during move-up.
- d. Chula Vista unit to monitor HCFA Dispatch for responses once available in requested district(s).
- e. HCFA will dispatch and monitor status of Chula Vista units while in requested district(s). HCFA will notify CVFCC of all responses for Chula Vista move-up units.
- f. HCFA will provide Thomas Bros. Map pages for Chula Vista unit responses, during verbal dispatch.
- g. Chula Vista units must provide verbal status changes to HCFA while in requested district(s).
- h. Chula Vista units will be responsible for NFIRS reports for any incidents they respond to in the requested district(s).

MOVE-UP TO CHULA VISTA:

- a. CVFCC requests move up unit from HCFA.
- b. HCFA enters incident in their CAD for Move-Up unit and CVFCC enters Move-up incident.
- c. Other Zone 4 Agency Unit to monitor SMA CMD 4 during move-up.
- d. Other Zone 4 Agency Unit to monitor SMA CMD 4 for responses once available in requested district(s).
- e. CVFCC will dispatch and monitor status of other Zone 4 Agency Unit while in requested district(s). CVFCC will notify HCFA of all responses for other Zone 4 Agency move-up units.
- f. CVFCC will provide Thomas Bros. Map pages for other Zone 4 Agency unit responses, during verbal dispatch.
- g. Other Zone 4 Agency units must provide verbal status changes to CVFCC while in requested district(s).
- h. Other Zone 4 Agency units will be responsible for NFIRS reports for any incidents they respond to in the requested district.

MOVE-UP FROM SAN DIEGO TO ZONE 4:

- a. HCFA or CVFCC requests move up unit from San Diego.
- b. San Diego enters incident in their CAD for Move-Up unit and HCFA or CVFCC enters Move- up incident.
- c. San Diego unit to monitor HCFA Zone or SMA CMD 4 for move-ups to Chula Vista
- d. San Diego unit to monitor HCFA Dispatch once available in Zone 4 districts except for Chula Vista. San Diego unit to monitor SMA CMD 4 once available in Chula Vista
- e. HCFA or CVFCC will dispatch and monitor status of San Diego units while in Zone 4 area. HCFA or CVFCC will notify San Diego Fire of all responses for San Diego move-up units.
- f. HCFA or CVFCC will provide Thomas Bros. Map pages for San Diego unit responses, during verbal dispatch.
- g. San Diego units must provide verbal status changes to HCFA or CVFCC while in Zone 4.
- h. San Diego units may not be used for strike team assignments while in Zone 4. HCFA will fill for San Diego unit with Zone 4 unit.
- i. San Diego units will be responsible for NFIRS reports for any incidents they respond to in Zone 4.

ZONE 4 MOVE-UP TO SAN DIEGO:

- a. San Diego requests move up unit from HCFA or CVFCC.
- b. San Diego enters incident in their CAD for Move-Up unit and HCFA or CVFCC enters Move- up incident.
- c. Zone 4 unit to monitor San Diego Admin during move-up.
- d. Zone 4 unit to monitor San Diego Dispatch for responses once available in San Diego.
- e. San Diego will dispatch and monitor status of Zone 4 units while in San Diego area. San Diego will notify HCFA or CVFCC of all responses for Zone 4 move-up units.
- f. San Diego will provide Thomas Bros. Map pages for Zone4/5 unit responses, during verbal dispatch.
- g. Zone 4 units must provide verbal status changes to San Diego while in San Diego.
- h. Zone 4 units may not be used for strike team assignments while in San Diego.
- i. Zone 4 units will be responsible for NFIRS reports for any incidents they respond to in San Diego.

BACKFILL:

Strike Teams: If a strike team will be out for greater than 4 hours, or the weather and Zone activity indicate fire activity could be extreme, the on-duty battalion chief shall consider backfilling the vacant station immediately. If the Zone is adequately covered and conditions indicate the strike team assignment may last 4 hours or less, the on-duty battalion chief may hold off backfilling the vacant station.

Strike Team Leader: If the on-duty battalion chief leaves the District as a strike team leader, the position shall be immediately filled using one of the following.

- a. During normal business hours, Monday through Friday – with one of the division chiefs.
- b. After hours, weekends, holidays, or a division chief is not available – with a callback in the following order:
 - i. Rated battalion chiefs
 - ii. Captains on the battalion chief's list.

Single Resources / Overhead Positions: Shall be filled using the callback list in Telestaff. If no personnel are signed up to work for the anticipated length of the assignment, or conditions indicate in the Zone that fire activity could be extreme, the on-duty battalion chief should consider not filling the resource request.

MINIMUM STANDARD OF COVERAGE

Based on the policies in the Zone 4 Operations Manual and criteria set in this guide, the following shall apply:

- One Type 1 Engine, One Type 3 Brush, the OES Engine, and a Strike Team Leader may be dispatched simultaneously on different strike teams at any given time.
- The on-duty Battalion Chief, the on-duty Division Chief, or the Fire Chief must approve any additional District Engines or Brush responding on strike teams.
- The District shall always maintain sufficient personnel available to be called back to fill vacant positions created by strike teams and single resource requests.
- During extreme fire conditions, the minimum standard of coverage for the District shall be three (3) Type 1 engines, located at Stations 15, 16, and 22. The on-duty battalion chief shall strive to cover Truck 15 and the remaining stations if apparatus are available.